

# Clinton City Schools Administrative Directory

## **Executive Staff**

[Dr. Wesley Johnson](#), Superintendent  
[Dr. Kelly Batts](#), Assistant Superintendent for Curriculum and Instructional Services  
[Charlene Jones](#), Executive Director of Finance  
[John Lowe](#), Executive Director of Auxiliary & Technology Services  
[Sheila Peterson](#), Executive Director of Human Resources

## **Program Administrators**

[Dr. Kelly Batts](#), Middle Grades Education  
[Dr. Kelly Batts](#), Elementary Education  
[Dr. Kelly Batts](#), High School Education  
[Dr. Kelly Batts](#), Federal Programs  
[Sharon Cannady](#), Testing & Accountability Coordinator  
[John Lowe](#), Technology  
[John Lowe](#), Auxiliary Services  
[Kristy Moore](#), Director of Career and Technical Education  
[Emily Pope](#), Director of Exceptional Children's Program  
[Juandalynn Ray](#), Teacher Support and Advancement  
[Amy Sarp](#), HomeBase PowerSchool Coordinator  
[Jeff Sawvel](#), Athletic Director  
[Jeff Swartz](#), Director of Child Nutrition  
[Shirley Williams](#), Director of Transportation  
[Shirley Williams](#), Alternative Education Program

## **Administrative Staff**

[Rita Corbett](#), Supervisor, School Nutrition  
[Devan Owens](#), Instructional Technology Facilitator

## **Program Assistants**

[Jennifer Blanchard](#), Payroll Specialist  
[Emily Devane](#), Accounts Payable Specialist  
[Wendy Goff](#), School Nutrition  
[Nacole Hayes](#), Superintendent's Office  
[Wanda Henry](#), Auxiliary Services  
[Gentry Kamp](#), Licensure Specialist  
[Dagma Marin](#), Curriculum/Instruction/Title I/ EC  
[Tata Oates](#), Student Services/ Transportation  
[Jan Orban](#), Receptionist /Finance  
[Kathriene Rivera](#), Migrant Recruiter  
[Dawn Thornton](#), Classified Specialist  
[Mary Kay Wells](#), ESL  
[Kathy Wilson](#), Finance Specialist (Interim)

**Area of Responsibility**

504 Procedures  
Abstinence (PRC 057)  
Academic Banner Recognitions  
Accountability Reporting  
Accreditation (AdvancED)  
ADA Compliance  
Administration (General)  
Administrative Directory  
Administrative Procedures Manual  
Administrators' Professional Development  
Advanced College Placement  
AIG (Academically or Intellectually Gifted)  
Alarms, Warning Systems, Bomb Threats  
All County Band  
Alternative Education  
Annual Media & Technology Report  
Arts  
Athletics  
At Risk Funding (PRC 069)  
Attendance  
Awards/Certificates  
Back-To-School Principals' Meeting  
Battle of the Books  
Beginning Teachers (BT)  
Calling System (School Messenger)  
Board Highlights  
Bright Ideas  
Budget  
Building Dedications  
Building Security  
Buses/Activity Buses/Motor Coaches  
CAFE  
Camp Invention  
Calendar (School/District Activities)  
Calendar (Academic)  
Career & Technical Education  
Program Support Services/VoCats Testing  
Censorship/Library Challenges  
Character Education  
Child Abuse  
Child Fatality Committee  
Contract Transportation  
Community College Referrals  
Counseling/Guidance Services  
Criminal Background Checks  
Crisis Management Plan  
Curriculum/Instruction  
Custodial Services & Training  
Discipline Data Collections  
District Improvement Plan  
Driver's Education  
Driver's License Eligibility & Revocation  
Dropout Prevention/School Advocates  
Duke TIP  
EC PreK  
Elementary Education (K-5)  
E-Mail  
Early College High School  
Early Enrollment (4 Year Olds)  
Employee Benefits  
End-of-Year Timelines

**Primary Contact(s)**

[Sharon Cannady](#)  
[Shirley Williams](#)  
[Wesley Johnson/Nacole Hayes](#)  
[Sharon Cannady](#)  
[Kelly Batts](#)  
[Emily Pope](#)  
[Wesley Johnson/Nacole Hayes](#)  
[Sheila Peterson](#)  
[Sheila Peterson](#)  
[Kelly Batts/John Lowe](#)  
[Kelly Batts](#)  
[Erin Rady/Kelly Batts](#)  
[John Lowe/Shirley Williams](#)  
[Travis Jordan/ Vevlyn Lowe](#)  
[Shirley Williams](#)  
[John Lowe](#)  
[Kelly Batts](#)  
[Jeff Sawvel/Brad Spell/Tracy Thornton](#)  
[Wesley Johnson](#)  
[Shirley Williams](#)  
[Nacole Hayes](#)  
[Wesley Johnson/ Kelly Batts](#)  
[Kelly Batts](#)  
[Juandalynn Ray](#)  
[John Lowe](#)  
[Nacole Hayes](#)  
[Wesley Johnson](#)  
[Superintendent's Cabinet Members](#)  
[Wesley Johnson/John Lowe](#)  
[John Lowe/Wesley Johnson](#)  
[Shirley Williams](#)  
[Juandalynn Ray](#)  
[Erin Rady](#)  
[WaWa Ko/John Lowe](#)  
[Shirley Williams/Wesley Johnson](#)  
[Kristy Moore](#)  
[Erin Cain](#)  
[Kelly Batts](#)  
[Shirley Williams](#)  
[Shirley Williams](#)  
[Shirley Williams](#)  
[Shirley Williams](#)  
[Kristen Lee](#)  
[Sharon Cannady](#)  
[Sheila Peterson/Gentry Kamp/Dawn Thornton](#)  
[Shirley Williams/John Lowe](#)  
[Kelly Batts](#)  
[John Lowe/Kevin Sandlin](#)  
[Amy Sarp](#)  
[Kelly Batts/Wesley Johnson](#)  
[Jeff Sawvel](#)  
[Shirley Williams](#)  
[Shirley Williams](#)  
[Kelly Batts](#)  
[Emily Pope](#)  
[Kelly Batts](#)  
[John Lowe](#)  
[Kelly Batts](#)  
[Kelly Batts](#)  
[Jennifer Blanchard](#)  
[Wesley Johnson/Nacole Hayes](#)

Energy Conservation	<a href="#">John Lowe</a>
E-Rate	<a href="#">John Lowe</a>
ESL/LEP (English as a Second Language/Limited English Proficiency)	<a href="#">Kelly Batts/Mary Kay Wells</a>
EVAAS (Education Value-Added Assessment System)	<a href="#">Sharon Cannady/Kelly Batts</a>
Evaluations	<a href="#">Sheila Peterson</a>
Exceptional Children's Program/Placement	<a href="#">Emily Pope</a>
Facility Use Requests	<a href="#">John Lowe</a>
FERPA (Family Educational Rights and Privacy Act)	<a href="#">Sheila Peterson</a>
FMLA (Family Medical Leave Act)	<a href="#">Dawn Thornton/Sheila Peterson</a>
Field Trips	<a href="#">Shirley Williams</a>
Fire Drills	<a href="#">John Lowe/Kevin Sandlin</a>
Fixed Asset Accounting	<a href="#">Charlene Jones/Dawn Thornton</a>
FLSA Compliance (Fair Labor Standards Act)	<a href="#">Sheila Peterson</a>
Food Service/School Nutrition	<a href="#">Jeff Swartz</a>
Forms Page	<a href="#">John Lowe</a>
Free & Reduced Hearing Officer	<a href="#">Jeff Swartz</a>
Fundraisers	<a href="#">Dawn Thornton/Sheila Peterson</a>
Furniture Needs	<a href="#">Kevin Sandlin/John Lowe</a>
Gifts	<a href="#">Jeff Swartz</a>
Global Learning	<a href="#">Kelly Batts</a>
Governor's School	<a href="#">Toni Blount</a>
Graduation	<a href="#">Stuart Daughtery/Kelly Batts</a>
Grievances (Personnel)	<a href="#">Sheila Peterson</a>
Grievances (Students)	<a href="#">Shirley Williams</a>
Guardianship	<a href="#">Shirley Williams</a>
Healthy Active Child (K-8)	<a href="#">Shirley Williams</a>
Healthy Carolinians Committee	<a href="#">Jeff Swartz</a>
Homebound (Regular Ed)	<a href="#">Shirley Williams</a>
Homebound (Special Ed)	<a href="#">Emily Pope</a>
Home School	<a href="#">Shirley Williams</a>
Homeless Education Liaison	<a href="#">Shirley Williams</a>
Inclement Weather	<a href="#">Wesley Johnson/Sheila Peterson</a>
Indian Education	<a href="#">Alicia Leyva</a>
Insurance (Personnel)	<a href="#">Jennifer Blanchard</a>
Insurance (Students)	<a href="#">Charlene Jones</a>
Internships	<a href="#">Sheila Peterson/Dawn Thornton</a>
JCPC (Juvenile Crime Prevention Council)	<a href="#">Shirley Williams</a>
Junior Leadership Program	<a href="#">Toni Blount</a>
Juntos	<a href="#">Kathriene Rivera</a>
Kindergarten Registration	<a href="#">Jennifer Pope/Kelly Batts</a>
Latin Honors System	<a href="#">Kelly Batts/Kristen Lee</a>
Leave of Absence (Employees)	<a href="#">Dawn Thornton/Sheila Peterson</a>
License Renewal (Certified Staff)	<a href="#">Gentry Kamp/Sheila Peterson</a>
Lock-Down Drills	<a href="#">John Lowe/Kevin Sandlin</a>
Long-Term Suspensions	<a href="#">Wesley Johnson/Shirley Williams</a>
Maintenance-Building & Grounds	<a href="#">Kevin Sandlin/John Lowe</a>
MATCH (Motivating Adolescents with Technology to Choose Health)	<a href="#">Kelly Batts</a>
Media Services	<a href="#">Kelly Batts</a>
Membership (Student)	<a href="#">Amy Sarp</a>
Mentors	<a href="#">Juandalynn Ray</a>
Middle School Education (6-8)	<a href="#">Kelly Batts</a>
Migrant Education	<a href="#">Kelly Batts</a>
MTSS (Multi-Tier System of Support)	<a href="#">Erin Rady/Amy Sarp</a>
NBPTS (National Board of Professional Teaching Standards)	<a href="#">Juandalynn Ray</a>
NCPK (North Carolina Pre-Kindergarten)	<a href="#">Kelly Batts</a>
NCEES (North Carolina Educator Evaluation System)	<a href="#">Sheila Peterson</a>
NC Schools Report Card	<a href="#">Sharon Cannady</a>
NCStar	<a href="#">Kelly Batts</a>
New Teacher/Lateral Entry Orientation	<a href="#">Juandalynn Ray/Sheila Peterson</a>
Nurses	<a href="#">Jeannie Walters/Shirley Williams</a>
OCR Reports (Office of Civic Rights)	<a href="#">Kelly Batts</a>
Opening Day Activities	<a href="#">Superintendent's Cabinet Members</a>

OSHA, Asbestos, Air Pollution	<a href="#">Kevin Sandlin/John Lowe</a>
Payroll Information	<a href="#">Jennifer Blanchard</a>
PBIS (Positive Behavioral Intervention & Support)	<a href="#">LaTresha Register</a>
Personnel-Certified & Non-Certified-Records	<a href="#">Sheila Peterson</a>
Personnel Director	<a href="#">Sheila Peterson</a>
Pierce Group Benefits	<a href="#">Jennifer Blanchard/Charlene Jones</a>
Principal Fellows	<a href="#">Sheila Peterson</a>
Principal of the Year	<a href="#">Sheila Peterson</a>
Principals' Monthly Reports	<a href="#">Amy Sarp</a>
PDPs (Professional Development Plan)	<a href="#">Sheila Peterson</a>
PowerSchool/HomeBase	<a href="#">Amy Sarp</a>
Professional Development	<a href="#">Kelly Batts/Sheila Peterson</a>
Promotion & Retention	<a href="#">School Principals/Wesley Johnson</a>
Property Accounting - Deeds, Titles, & Boundaries	<a href="#">Charlene Jones/John Lowe</a>
PSAT (Pre Scholastic Aptitude Test)	<a href="#">Sharon Cannady/Kelly Batts</a>
Psychological Services	<a href="#">Emily Pope</a>
Read to Achieve	<a href="#">Kelly Batts</a>
Records - Current Students	<a href="#">Principals/Counselors</a>
Renewal Credits	<a href="#">Gentry Kamp/Sheila Peterson</a>
Rental of School Facilities	<a href="#">John Lowe</a>
Report Cards (Accountability)	<a href="#">Sharon Cannady</a>
Retirement	<a href="#">Gentry Kamp/Sheila Peterson</a>
Retirement Recognition	<a href="#">Jeff Swartz</a>
RLIS (Rural & Low-Income School)	<a href="#">Kelly Batts</a>
Safe & Drug Free Schools Grant (PRC 048)	<a href="#">Shirley Williams</a>
Safe Schools Reports	<a href="#">Shirley Williams</a>
SAT/ACT	<a href="#">Sharon Cannady/Kelly Batts</a>
Scholarships	<a href="#">Toni Blount</a>
School Board Policies	<a href="#">Sheila Peterson/Nacole Hayes</a>
School Health Advisory Committee	<a href="#">Shirley Williams/Jeanie Walters</a>
School Improvement Plans	<a href="#">Kelly Batts</a>
School Resource Officers	<a href="#">Shirley Williams/John Lowe</a>
Science Fair	<a href="#">Kelly Batts</a>
Severe Weather Awareness Week	<a href="#">Wesley Johnson/Nacole Hayes</a>
Sexual Harassment	<a href="#">Sheila Peterson</a>
Social Workers	<a href="#">Shirley Williams</a>
STEAMA Camp (Science, Technology, Engineering , Art, Math, Ag.)	<a href="#">Angela Whitehead</a>
STEM (Science, Technology, Engineering, & Math)	<a href="#">Angela Whitehead</a>
Student Handbook	<a href="#">Wesley Johnson</a>
Student Records/Transcripts – Alumni	<a href="#">Jan Orban/Amy Sarp</a>
Student Records/Transcripts – Recent/Current	<a href="#">Kristen Lee/Toni Blount</a>
Student Spotlight Board Recognition	<a href="#">Nacole Hayes</a>
Student Teachers/Practicum Placements	<a href="#">Dawn Thornton/Jan Orban</a>
Substitute Teachers	<a href="#">Sheila Peterson/Dawn Thornton</a>
Summer Reading Camp for 3 <sup>rd</sup> Graders	<a href="#">Kelly Batts</a>
Summer School	<a href="#">Kelly Batts</a>
Superintendent's List	<a href="#">Nacole Hayes/Wesley Johnson</a>
Surplus Sales	<a href="#">Wanda Henry/John Lowe</a>
Teach for America	<a href="#">Sheila Peterson</a>
Teacher of the Year	<a href="#">Sheila Peterson/Juandalynn Ray</a>
Teacher Recruitment	<a href="#">Sheila Peterson/Juandalynn Ray</a>
TeacherMatch	<a href="#">Sheila Peterson</a>
Technology Services	<a href="#">John Lowe</a>
Telephone Systems	<a href="#">John Lowe</a>
Terrific Kids	<a href="#">Kelly Batts</a>
Testing	<a href="#">Sharon Cannady</a>
Textbook Orders	<a href="#">Kelly Batts</a>
Textbook Selection/Adoption/Inventory (K-12)	<a href="#">Kelly Batts</a>
Title I	<a href="#">Kelly Batts</a>
Title II	<a href="#">Kelly Batts</a>
Title III	<a href="#">Kelly Batts</a>

Title IV  
Title IX  
Transfers-Students  
Unemployment Compensation  
Vandalism/School Property Damage  
Vendors in the Schools  
Virtual High School  
Voluntary Shared Leave  
Volunteers  
Web Pages  
Workers' Compensation

[Kelly Batts](#)  
[Sheila Peterson](#)  
[Shirley Williams](#)  
[Sheila Peterson](#)  
[Kevin Sandlin/John Lowe](#)  
[Sheila Peterson](#)  
[Sharon Cannady/Kelly Batts/John Lowe](#)  
[Dawn Thornton/Sheila Peterson](#)  
[Dawn Thornton/Sheila Peterson](#)  
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[Sheila Peterson](#)